



Whoever welcomes this child in my name, welcomes me." (Luke 9.48)
St. Luke's Catholic Primary School, A Voluntary Academy
Church Road, Trench
TF2 7HG
Tel: 01952 388 222
Website: www.stlukesatholicprimary.org.uk
Head Teacher: Miss Louise Evans BA (Hons) QTS MaST



Dear Parents / Carers

5th November 2025

PARENT CONSULTATIONS
MONDAY 24th AND WEDNESDAY 26th NOVEMBER 2025

Parent consultations will take place on Monday 24th November and Wednesday 26th November 2025, times as follows;

All Classes	Monday 24 th November	3.40pm – 5.50pm
All Classes	Wednesday 26 th November	3.40pm – 5.50pm

We do need to see every child's parent(s)/carer(s) and we hope that the times available this year will ensure that this happens.

Can you please complete the appointment slip overleaf and return it to your child's teacher or the school office no later than **Monday 17th November 2025**. We will confirm your appointment time, after this date.

Due to the number of appointments available and class sizes, we are only able to offer **one appointment per pupil**. Parents are encouraged to attend appointments together.

For all appointments, please choose as many times as you are available, we are unable to accommodate a single specific appointment time.

If, after you have spoken with your child's class teacher, you wish to speak with the SENDCO, you will need to email school using a3359@taw.org.uk to make an appointment.

Parents are politely reminded that should your child remain at school unaccompanied prior to your appointment, your child(ren) will go to After School Club for which you will be charged.

If you have any queries or concerns, please contact the school office.

Yours faithfully,

Miss L Evans
Headteacher



PARENTS CONSULTATION DAY – APPOINTMENT REQUEST

Child's name _____

Class _____

Monday 24th November 2025

3.40		4.50	
3.50		5.00	
4.00		5.10	
4.10		5.20	
4.20		5.30	
4.30		5.40	
4.40		5.50	

Wednesday 26th November 2025

3.40		4.50	
3.50		5.00	
4.00		5.10	
4.10		5.20	
4.20		5.30	
4.30		5.40	
4.40		5.50	

PLEASE CHOOSE ALL THE TIMES YOU COULD ATTEND

We will try to allocate a time as close as possible to your request. Thank you